



Partnering Strong

Open and Collaborative Partner with a T3 formula.
Trusted, Transparent and Technical

100% Woman Owned & 100% Actively Managed by Women. Our Work Force Mix - 66% Women & 50% Veterans

8A | WOSB | EDWOSB | HUBZone | DUNS: 121263201 | CAGE: 3GHC7 | Facilities Clearance: Secret

NAICS: 541511 | 541512 | 541513 | 541519 | 541330 | 541430 | 541611 | 541618 | 561410 | 561110 | 611420 | 518210 | 611430 | 611710

ScribeDoc is a forward-thinking digital services solutions company powered by its technical team of SMEs, focused on maximizing its customers' technology investments using innovation, agile and data driven solutions that optimize and create efficiencies. For 18 years, ScribeDoc has been developing leading-edge solutions in mission critical areas, finding better ways to make operations more streamlined, structured, standardized, measurable and efficient. We are an ISO 9001:2015, ISO 27001, ISO20000 certified company, appraised at CMMI L3. *ScribeDoc is an SBA certified 8(a) Economically Disadvantaged Women-Owned, Small Business(EDWOSB) and HUBZone Certified small business. Innovating for Tomorrow – Agile, Impactful and Data Driven*

OUR EXPERTISE

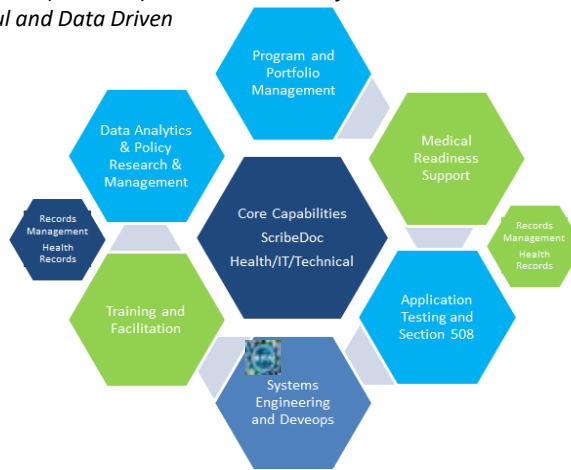
ENTERPRISE APPLICATION SERVICES

Application support in all phases of the System Life Cycle, including business processes, records management, workflow, and document management. We have expertise in branded systems and open source. We transform traditional business functions from disparate processes to fully integrated, business-managed, performance-driven processes realizing efficiencies and cost- savings.

- Systems Engineering
- Custom Application Development
- System Implementation & Integration
- Infrastructure and Operations
- Expertise in Drupal, WordPress, IBM WebSphere, SharePoint.
- Utilize Agile methodologies
- Section 508 Testing, Remediation and Program Management

CORE CAPABILITIES

- ✓ DESIGN THINKING
- ✓ ARCHITECTED SOLUTIONS
- ✓ AGILE IMPACTFUL DELIVERABLES
- ✓ DATA SOLUTIONS-DASHBOARDS
- ✓ TECHNICAL WRITING & GRANT WRITING SUPPORT



Systems Integration, Program/Project Management, Requirement Analysis, Agile Software Development, Business Intelligence, Health IT, Software QA/Testing, IV&V, Information Assurance, Database Management, Public Health Research, Statistical Analysis, Survey, Population Health, Health Policy, and Privacy & Security.

DATA MANAGEMENT & ANALYTICS

We bring analytics and business intelligence (BI) services :

- Enterprise Data Management
- Data Quality, Data Controls,
- Metadata Management,
- Performance Dashboards
- Data Cleansing & Conversion
- Database Design Development & Maintenance

Automation Lab: Developing automation tools for document processing , invoice processing and quality management using RPA_UI-Path.

Quick Facts:

8(A) SBA CERTIFIED, EDWOSB, WOSB SBA Certified
SMALL DISADVANTAGED BUSINESS
CPARS Rating: Excellent,
Open Ratings: 96% 100%
Multi Year Award;
DCAA Certified Accounting System
ISO 9000:2015;ISO20000;ISO27001
CMMI L3 (SVC);
Facility Clearance: SECRET
Partners: Amazon | Google | Microsoft | Tableau

PROGRAM MANAGEMENT & CIO SUPPORT

- ✓ Program Implementation
- ✓ Administration Support;
- ✓ Operations Support ;
- ✓ Training ;
- ✓ Help Desk Support

We are in the business of creating efficiencies and solving problems. We help clients optimize the management and implementation of portfolios, programs, and projects.

Our Clients:

Department of Defense

US Army – MRMC
US Navy- Fleet Forces, Norfolk
US Navy- Marine Corp, HQ
US Navy- Marine Reserves

Civilian Agencies

IRS
Department of Treasury
General Services Administration (FTS, FSS- FAS, OGP, Central Office)
State Agencies- 24 Dept. of Health:
State of Missouri, Louisiana, Virginia, Maryland, Kentucky, Illinois, California

Partnerships



Partner Network



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PRIME CONTRACT VEHICLES: BEST IN CLASS (BIC)

1. **GSA STARS3:**
2. **CIO-SP3-8A:** 75N98119D00029
3. **CIO-SP3-SB:** 75N98120D00072
4. **GSA Schedule 70:** SIN132.51 & 132.56 - 47QTC19D00HT
5. **OASIS Small Business Pool 1 & Pool 3**

PRIME CONTRACT: AGENCY SPECIFIC

1. **Seaport-e:** N00178-16-D-8999
3. **SeaportNxG:** N0017819D8476
4. **eFAST (FAA) -** 693KA9-18-A-00C90

Sample Past Performance Experiences



A very respected customer: The U.S. Marine Corps- 5 years

As a Prime Contractor, ScribeDoc aided our customer in completion and for timeliness compliance auto-calculated and presentation of dashboards for a quick visual reference for commanders and medical leadership . We work with updating the systems with the added security measures including the additional PIV logins. Our SME's are involved with input to current and forthcoming policies including OPNAVs, PHAV2 with NDAA additions, and COVID-related policy affecting a multitude of assessments and processes. **CPARS EXCELLENT**



ScribeDoc's COVID-19 Response at Treasury/BEP

As a Prime Contractor, ScribeDoc in response to the COVID-19 global pandemic, within 72 hours of receiving the request from our Office of Enterprise Solutions, ScribeDoc staff developed a Microsoft SharePoint-based collaboration hub disseminating COVID status, updates and timely reporting to the agency employees and program stakeholders. OES customer praised the ScribeDoc team in responding quickly, professionally and effectively to the crisis. **CPARS EXCELLENT**



Medical Readiness and Program Management at US. Navy: Bureau of Medicine & Surgery

As a Prime Contractor, ScribeDoc provides program management, advanced systems engineering to the U.S. Navy that enabled sailors to gather and analyze data from multiple systems to enhance their medical readiness compliance and completion rates and provide technical training to enhance the PDHRA program. **CPARS EXCELLENT**



US Army –Medical Research & Material Command - Help Desk Tier I and II Support

ScribeDoc provides technical help desk support including Tier II sustainment support for various types of IT equipment, software, and peripheral equipment such as CPU's, monitors, keyboards, mice, laptop/notebook computers, "smart phones" and related equipment. Provided after hours, on-call TIER I, II support, as required including desk-side support and on-site technician Support, Windows 10 Migration. Tested/Validated the roll-out and compared the before/after impacts. Readiness Assessment resulted in efficiencies. **Reference- Excellent**



US Department of Treasury/ IRS- 7 years Digital Services

As a Prime Contractor, ScribeDoc provides Enterprise application Support on a SharePoint platform, serving the agency in 2 locations, Texas and DC. We provide program management, application support, Section 508 compliance and Captioning Services. Section 508 compliance testing, remediation, and recommendations for software, web, web service, video, audio, assorted media and electronic content, and enterprise technologies. **CPARS EXCELLENT**



US. General Services Administration – 10 years Enterprise Digital Service

ScribeDoc served GSA for over 10 years, providing program management, Enterprise IT application –content management support, O&M services to improve the way GSA design services and interact with their customers. **Reference- Excellent.**

Partnerships



Partner Network

