



# 7<sup>th</sup> Echelon Capability Statement

## CORE COMPETENCIES

We help clients implement software, improve processes, develop products, manage change, maintain regulatory compliance, manage communication, secure systems, and deliver critical initiatives using our proven methodology to deliver consistent results. As evidenced in the selected projects table, we provide professional services in, but not limited to, the following areas:

- Program Management
- Project Management
- Change Management
- Construction Management
- Acquisition/Contract Support
- Audit & Compliance
- System Implementation
- Information Security
- Administrative Outsourcing

## SELECTED PROJECTS

CLIENT		PROJECT	NAICS
	Office of the Executive Secretariat	Product delivery oversight for Appian correspondence workflow automation solution leveraging Machine Learning, Natural Language Processing, & Bot Assistants.	541611 611430 921190
	Office of the Executive Secretariat	Independent Verification & Validation (IV&V), project, communication, & requirements definition, RFI/RFP development & vendor selection for next generation content management system.	541512 541611 611430 921190
	Office of Contracting & Procurement	Spend analysis; audit remediation, oversight & compliance; contract review, procurement & policy support; internal control over procurement; & contracting activities (A-123).	541219 541618
	USDA U.S. Forest Service	Responsible for program/project management, certification training, acquisition support, focus group management, & data analysis.	541219 541611 611430
	Center for Civil Rights Operations	Professional services related to diversity equity & inclusion, special emphasis programming, & civil rights impact analysis.	541618 561611
	Center for Civil Rights Enforcement	Independent Verification & Validation (IV&V); & project, change & communication management for Salesforce content management implementation.	541611 921190
	Office of Contracting & Procurement	Responsible for acquisition support, presolicitation, preaward, postaward, overseas requirements, CPARS, ULO's, & FOIA support.	541219 541618 921190
	Hart InterCivic	Election support services related to high-stakes relationship management, hypersensitive inquiry response, and complex project delivery for the Harris County, TX 2020 election cycle.	541519 541611 921190
	Information Security	Responsible for executing information security reviews of SAP and incident response training for Harris County & Houston Independent School District.	561621 611430
	NRG (Direct Energy)	SAP, Salesforce, & Microsoft Dynamics implementation support. Led quality assurance/IV&V & data cleansing & migration.	541512 541611
	NRG (Direct Energy)	Executed award winning data analytics program. Data acquisition, data lake creation & governance, stakeholder interviews, insight workshop facilitation, & vendor management.	541512 541611
	Hilton Hotels City of Houston	Project manager for the City of Houston's Hilton convention center hotel 1200 room renovation during full occupancy.	541611
	Hyatt Hotels	Owners Representative/Project manager for a \$40MM, 980-room renovation during COVID-19.	541611



**7<sup>TH</sup> ECHELON LLC**

**EDGARTT MELTON**  
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**STARS III CONTRACT VEHICLE**  
CONTRACT#: 47QTCB22D0683

**USDA BLANKET PURCHASE AGREEMENT**  
CONTRACT# 12314422A0022 / ZU1663258152W

### KEY DESIGNATIONS



U.S. Small Business Administration  
**8(a) Certified**



AN INDEPENDENT MEMBER OF



**ALLIANCE USA**



### PRINCIPAL NAICS CODES

541219: Other Accounting  
541512: Computer Systems Design  
541519: Other Computer Services  
**541611: Admin & Mgt Consulting**  
541618: Other Mgt Consulting  
561621: Security Systems  
611430: Prof & Mgt Training  
921190: Govt Support